

# The Monarch at Woodbridge

77 Queen Road Iselin, NJ 08830

## For Non-Food Renters:

Renters providing own food should consider the following items to ensure a successful event.

When planning menu and décor, keep in mind you will have 1 1/2 hour set up time and on 30 mins to clean & exit

|  |                               |  |                               |
|--|-------------------------------|--|-------------------------------|
|  | <b>Linens:</b>                |  | Pot Holders                   |
|  | Guest Tables 72" Round Tables |  | Dish Towels                   |
|  | Banquet Table 8 ft. long      |  | Dish Detergent                |
|  | Square 36"                    |  | Paper Towels                  |
|  | <b>Plates:</b>                |  | Aluminum Foil / Saran Wrap    |
|  | Appetizer                     |  | Take out containers           |
|  | Dinner                        |  | Napkins                       |
|  | Dessert                       |  |                               |
|  | <b>Bowls:</b>                 |  |                               |
|  | Salad                         |  |                               |
|  | Snacks                        |  | <b>Beverges:</b>              |
|  | <b>Utensils:</b>              |  | Cups for Drinks / Soda / Wine |
|  | Forks                         |  | Coffee Cups                   |
|  | Knives                        |  | Lemons, Limes                 |
|  | Spoons                        |  | Sugar                         |
|  | <b>Serving Utensils:</b>      |  | Milk                          |
|  | Spoons                        |  | Straws                        |
|  | Tongs                         |  | Stirrers                      |
|  | Knives (Carving or Cake)      |  | Cocktail Napkins              |
|  | <b>Serving Dishes:</b>        |  | Soft Drinks / Juices          |
|  | Platters                      |  | Coffee / Tea Bags             |
|  | Bowls                         |  | Coffee / Hot Water Urns/Pots  |
|  |                               |  |                               |

**\*\*T&L can provide the rental items for non-food hall rental to make your day easier.**

Please see our Non-Catered Rental Price List

### Suggested Timing for Successful Events:

\* Buffet / Meals should begin at least 1-1.5 hours into the event

\* Cake / Dessert should be served with at least 1 hour remaining in the event

\* Please make all vendors aware of timing - Rental items cannot be left onsite after event

DJs, Decorators and other vendors have up to 30 minutes after event to clean up & exit

\* **REMINDER - no tacking, taping, hanging of any kind (command strips included) on walls, ceilings, chandeliers or dance floor**